



**California State University, Sacramento**  
**CCE Conference and Training Services**  
**CPSP Training and Materials Project**  
 3000 State University Drive East  
 Sacramento, CA 95819  
 (800) 858-7743 OR (916) 278-4433  
 (916) 278-4865 FAX



## CPSP Manual(s) Order Form

Requested By: \_\_\_\_\_ Date Requested: \_\_\_\_\_

Organization Name: \_\_\_\_\_

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Special Instructions: \_\_\_\_\_

### MANUAL(S) ORDER

Check Manual(s) Ordered:  **Steps to Take Guidelines** (\$40)  **Provider Handbook** (\$22)

Number of **STT Guidelines** ordered: \_\_\_\_\_ x \$40 .....\$ \_\_\_\_\_

Number of **Provider Handbooks** ordered: \_\_\_\_\_ x \$22 .....\$ \_\_\_\_\_

Total Amount Paid (check, money order or credit card only) .....\$ \_\_\_\_\_

### PAYMENT METHOD

Payment must accompany all orders. Submit completed order form to **mailing address at top** of this form with payment. Allow 3 – 4 weeks for delivery.

Check Enclosed (payable to CSUS/CPSP Manual)  
 Amount: \_\_\_\_\_ Check No.: \_\_\_\_\_

Charge my manual order fee of \$ \_\_\_\_\_ to:  Visa  MasterCard  Discover  
 (Note: American Express not accepted. Charge on credit card will appear as "CSUS")

Card No.: \_\_\_\_\_

Exp. Date: \_\_\_\_\_ Signature: \_\_\_\_\_

### FOR CPSP TRAINING AND MATERIALS PROJECT OFFICE USE ONLY

Date order received: \_\_\_\_\_ Date order shipped: \_\_\_\_\_

Number of STT Guidelines shipped: \_\_\_\_\_ and/or Provider Handbooks shipped: \_\_\_\_\_