Event Request Form
Requests must be made 3-4 weeks in advance

Agency/Organization name: _____________________________________________________

Contact person: ___________________________ Phone: _____________________________
Fax: _______________________ Email address: ________________________________

Address/Location of event: _____________________________________________________

Major cross streets: _________________________ Parking info: _______________________

Contact person at event: __________________ On-site phone or cell number: _____________

Demographics of audience attending event (i.e. age, gender, primary language, socio-economic status, sexual orientation, etc.):
____________________________________________________________________________

Estimated health fair attendance number: _______________

Event date(s)/time(s): __________________________________________________________

Which of the following will be provided: ____Table(s)?  ____Chair(s)?   ____Canopy?

DHSP distributes HIV/STD educational materials and condoms at health fairs and other appropriate events, and can answer HIV/STD questions and play interactive games with health fair participants.

Please note that DHSP has a limited number of staff, there are no guarantees for attendance at health fairs. If we are unable to meet your request but you are still interested in distributing HIV/STD materials at your health fair, please call (213) 744-5952 or (213) 744-5949 for more details.

Please email completed request to, Monica Celiz at mceliz@ph.lacounty.gov.

You will be notified as soon as possible regarding the status of your request.

Thank you.