County of Los Angeles Department of Public Health
Division of HIV and STD Programs
2615 S. Grand Avenue, Room 500
Los Angeles, CA 90007
(213) 744-5952

COUNTY OF LOS ANGELES
Public Health
Division of HIV and STD Programs

Event Request Form
Requests must be made 3-4 weeks in advance

Agency/Organization name: _____

Contact person: _____ Phone: _____

Fax: _____ Email address: _____

Address/Location of event: _____

Major cross streets: _____ Parking info:_____

Contact person at event: _____ On-site phone or cell number: _____

Demographics of audience attending event (i.e. age, gender, primary language, socio-economic status, sexual orientation, etc.):
_____

Estimated health fair attendance number: _____

Event date(s)/time(s): _____

Which of the following will be provided: ____Table(s)? ____Chair(s)? ____Canopy?

DHSP distributes HIV/STD educational materials and condoms at health fairs and other appropriate events, and can answer HIV/ STD questions and play interactive games with health fair participants.
Please note that DHSP has a limited number of staff, there are **no guarantees for attendance at health fairs**. If we are unable to meet your request but you are still interested in distributing HIV/ STD materials at your health fair, please call (213) 744-5952 or (213) 744-5949 for more details.

Please fax completed request form back to (213)749-9605, **Attn: Philip Phan, Health Education Assistant** or email at pphan@ph.lacounty.gov .

You will be notified as soon as possible regarding the status of your request.

Thank you.