



54641



# HE/RR DATA COLLECTION FORMS COVER SHEET



**INSTRUCTIONS:** This cover sheet must be included with all data collection forms submitted each month. HE/RR program coordinators must review all forms for completeness and accuracy prior to submission.

**Number IDI/CRCS forms submitted**

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When writing letters or numbers, place one character in each box. For letters, use only capitals.

A	B	C	D	E	F	G	H	I	J	K	L	M
N	O	P	Q	R	S	T	U	V	W	X	Y	Z

**Number of IDG/GSAQ forms submitted**

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**Number of HE/RR Administrative forms submitted**

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**Number of Outreach forms submitted**

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**Mark this box if you are re-submitting these forms**

**Staff Initials**

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**Staff Signature**

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**Program ID**

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**Scanned forms must be completed legibly. Photo copies of data collection forms must be first-generation only. Forms submitted with non-legible data or on non-first generation copies will be rejected and providers will be responsible for resubmission.**

**Data collection forms are due no later than the 30th of the following month. For example, December data collection forms are due no later than January 30th.**